



Charging and Remissions Policy

Excellence for All

Policy reviewed/updated	September, 2025
Next update	September 2026
Committee	Quality of Education Committee
Interim Executive Headteachers	Mr Ben Waldram and Mrs Lynne Orme
Chairs of Governors	Mrs Karen Shead and Mrs Clare Colmore

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CHARGING POLICY

The school shall adopt the Nottingham City Council LA standard charging Policy: CHARGING AND REMISSIONS POLICY FOR SCHOOL ACTIVITIES (ALL SCHOOLS) GENERAL PRINCIPLES

The School Governing Body is committed to the general principle of free education. The Governing Body recognises the valuable contribution that a wide range of activities, including school visits, residential experiences and clubs, can make towards all aspects of pupils' education. The Governing Body would accordingly wish to promote and provide as far as possible such activities as part of a broad and balanced curriculum for the benefit of pupils of the school.

CHARGES

The Governing Body reserves the right and may make some charge for the following activities, which may be organised by the school.

Residential activities held during school hours: Charges may be made for the board/lodgings or transport element of those residential activities during school hours.

Parents will be notified in advance of any such activities which the school proposes to organise and the estimated cost.

Parental consent will be obtained for their children's participation in any such activities for which a charge may be made.

Any charge for a particular activity will be calculated by reference to the actual cost of providing the board/ lodging and transport for each pupil; no other costs will be covered by the charge.

Any remission arrangements for such activities will be at the discretion of the Governing Body.

Activities held outside school hours: The school will endeavour to provide a range of such activities.

These will sometimes include day and residential experiences, and are known generally as 'optional extras'.

Charges may be made for these activities EXCEPT where they are provided to fulfil any requirements specified in the syllabus of a prescribed public examination or are required in order to fulfil statutory duties relating to the National Curriculum or to religious education in which case they are not regarded as optional extras as such and charges cannot be made. Parents will be notified in advance of any 'optional extras' which the school proposes to organise and the estimated cost.

Parental consent will be obtained if their children are to participate in any activities for which a charge may be made.

Any charge for a particular activity will be dependent upon the type of activity and its cost and the number of participants.

This charge will not exceed the actual cost of providing the activity, divided equally by the number of pupils willing to participate.

The cost of other pupils participating in the visit will not be included in the charge.

The charge may however include an appropriate element for such things as:

- the pupil's travel costs;

Positivity Respect Inquisitive Determination Empathy



- the pupil's board and lodging costs;
- equipment;
- entrance fees to museums, castles, theatres, etc;
- the expenses only of participating teachers engaged on a separate contract for services to provide the 'optional extra'. VOLUNTARY CONTRIBUTIONS

Nothing in this policy statement precludes the School Governing Body from inviting parents to make voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours.

Any contribution sought will be entirely voluntary and pupils will not be treated differently according to whether or not their parents make a contribution in response to any invitation.

BREAKAGES AND DAMAGE TO SCHOOL PROPERTY The School Governing Body reserves the right to seek reparation from parents where their children cause breakages/damage or loss of school property.

REVIEW

The School Governing Body reserves the right to review and amend this charging policy as appropriate.

To be reviewed September 2026